

Air Combat Command Safety Awards Guide



Fiscal Year 2023

(Updated 21 August 2023)

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**Winners of these awards will advance to the Department of the Air Force-level Safety Awards competition. Please see award descriptions for more details on Air-Force level equivalent award categories.*

GENERAL INFORMATION

Commander's Program. The Air Combat Command Safety Awards Program recognizes sustained superior performance and one-time acts supporting mishap prevention. Its two-tiered structure consists of quarterly and annual awards for excellence in aviation, occupational, and weapons safety. The awards do not recognize heroic acts, such as using cardio-pulmonary resuscitation, etc.

Administrative Procedures. Nominations for ACC safety awards are sent through command channels to the safety office of the Numbered Air Force (NAF) or Direct Reporting Unit (DRU), and are submitted to the ACC Safety Directorate for consideration. Each nomination must be accompanied by a letter of endorsement from the nominee's Wing Commander, Vice Commander, or Director/Chief of Staff. A single letter may be used for multiple nominations, provided the names of all nominees are listed. Units are encouraged to send photos of nominees along with the award packages, in order that winners may be recognized in *The Combat Edge* magazine. Photos may be official or informal, taken with a phone or camera. ACC/SEM recommends head-and-shoulders style photos for individuals. Airmen should be in uniform for photos.

Deadlines and Nominations.

Quarterly awards are due to ACC/SEM via the Numbered Air Force (NAF) or Direct Reporting Unit (DRU) **30 days** following the last month in the quarter:

First Quarter	October—December	February 1
Second Quarter	January—March	May 1
Third Quarter	April—June	August 1
Fourth Quarter	July—September	November 1
Annual awards	1 October—30 September	October 15

Nomination Procedures. All ACC award nominations must be submitted using the most current AF Form 1206, *Nomination for Award*. As of the release date of this guide, the most current 1206 is dated 20170802. Visit https://static.e-publishing.af.mil/production/1/af_a1/form/af1206/af1206.pdf for the latest version of the form. Nominations using previous versions will be returned. See award nomination criteria for award-specific format requirements.

Nominations should be sent via email to the following address: ACCSE.SEM.MediaDivision@us.af.mil

*When submitting nominations for annual awards for which the winners advance to compete at the Air Force level, please use the Air Force award name on the Form 1206. For example, if submitting a nomination for the annual ACC Pilot Award, please use "AF Koren Kolligian Jr. Trophy" on the Form 1206.

Air Force-Level Safety Awards and Guidance. Air Force annual award descriptions, selection criteria, and nomination procedures can be found in the most recent Department of the Air Force Safety Awards Guide. ACC/SEM will contact the NAF or DRU to provide a final citation or additional items when required.

TABLE OF ACC SAFETY AWARDS

AWARD NAME	RECIPIENT	FORMAT	DISCIPLINE
Quarterly			
ACC Aircrew Safety Award	Team	Narrative, 10 lines minimum	Aviation
ACC Aviation Maintenance Safety Award	Individual or team		
ACC Flight Line Safety Award	Individual or team		
ACC Pilot Safety Award	Individual		Occupational
ACC Safety Career Professional of the Quarter	Individual		
ACC Explosives Safety Award	Individual or team		
ACC Weapons Safety Professional Award	Individual		
ACC Unit Safety Award	Team		Cross-functional
ACC Unit Safety Representative	Individual		
<p><i>Quarterly award nominations are due to ACC/SEM 30 days following the last month in the quarter of the nomination period. For example: The first quarter of the fiscal year runs from 1 October to 31 December, with nominations are due 1 February. Hence, quarterly award nomination packages are due 1 February, 1 May, 1 August, and 1 November.</i></p>			
Annual			
ACC Aircrew Award* <i>(DAF Chief of Staff Aircrew of Distinction Award)</i>	Individual(s)	Narrative, up to front of 1206	Aviation
ACC Pilot Award* <i>(DAF Koren Kolligian Jr. Trophy)</i>	Individual		
ACC Aviation Maintenance Safety Award* <i>(DAF Chief of Safety Aviation Maintenance Award)</i>	Individual or Team	Performance Statement, 36 lines maximum	
ACC Flight Line Safety Achievement Award	Individual or Team		
ACC Achievement Award for Occupational Safety* <i>(DAF Chief of Safety Outstanding Award for Occupational Safety)</i>	Air Force organizations		Occupational
ACC Unit Safety Representative of the Year	Individual		
ACC Nuclear Surety Achievement Award* <i>(DAF Chief of Safety Nuclear Surety Award)</i>	Individual or team		Weapons
ACC Achievement Award for Weapons Safety* <i>(DAF Chief of Safety Weapons Safety Award)</i>	Individual or team		

(Continued on next page)

TABLE OF ACC SAFETY AWARDS (continued)

AWARD NAME	RECIPIENT	FORMAT	DISCIPLINE
Annual (continued)			
ACC Safety Special Achievement Award* <i>(DAF Chief of Safety Special Achievement Award)</i>	Team	Performance Statement, 36 lines maximum	Cross-functional
ACC Safety Civilian Professional of the Year Award* <i>(DAF Safety Civilian Professional of the Year Award)</i>	Individual		
ACC Safety NCO of the Year Award* <i>(DAF Safety NCO of the Year Award)</i>	Individual		
ACC Safety Senior NCO of the Year Award* <i>(DAF Safety Senior NCO of the Year award)</i>	Individual		
ACC Safety Officer of the Year Award* <i>(DAF Safety Officer of the Year Award)</i>	Individual		
ACC Commander's Award for Safety	NAF or DRU		
ACC Wing Chief of Safety of the Year Award	Individual		
ACC Wing Safety Program of the Year Award	Wing or group		
<i>Annual award nominations are due to ACC/SEM by 15 October.</i>			
Other			
ACC Aviation/Occupational/Weapons Safety Well Done Award	Individual	Narrative, up to front of 1206	
<i>Well Done Award nominations are due to ACC/SEM within six months of the event or accomplishment. If a related mishap is still under investigation six months later, the nomination may be submitted up to one month after the investigation's final message and Memorandum of final evaluation have been released and accepted by the Air Force Safety Center.</i>			

**Winners of these awards will advance to the Air Force-level Safety Awards competition. Please see category descriptions for more details on Air-Force level equivalent award categories.*

ACC QUARTERLY SAFETY AWARDS

ACC Aircrew Safety Award

Purpose. This award recognizes outstanding airmanship by an aircrew/flight of two or more individuals, but no more than six.

Eligibility. Individuals permanently assigned to ACC.

Selection Criteria. Aircrew must show extraordinary skill, alertness, ingenuity, or proficiency in averting or minimizing the seriousness of an aviation mishap or emergency, e.g., mechanical difficulty or environmental factors beyond the nominees' control.

Nomination Procedures. Each NAF and DRU may nominate an aircrew/flight of two or more individuals, but no more than six. Include the type of aircraft flown and a detailed account of corrective action *each aircrew/flight member* took. A nomination for this award must be submitted using the most current AF Form 1206, narrative format, 10 lines minimum.

ACC Aviation Maintenance Safety Award

Purpose. This award recognizes a total force individual or team who significantly contributed to aviation maintenance safety.

Eligibility. Military and civilian personnel assigned to ACC.

Selection Criteria. The military or civilian individual or team must have directly or indirectly supported aircraft sortie generation and significantly contributed to aviation maintenance safety. Nominees must possess a record of violation-free performance through the quality assurance and/or organizational safety office.

Nomination Procedures. Each NAF and DRU may nominate one individual or team. The justification should provide the "what, when, why, and how" the nominees' actions averted a mishap, prevented a loss of life, or saved valuable Air Force resources. Include the type of aircraft, if applicable. A nomination for this award must be submitted using the most current AF Form 1206, narrative format, 10 lines minimum.

ACC Flight Line Safety Award

Purpose. This award recognizes one or more individuals, but no more than four, whose exceptional achievements enhanced mishap prevention and averted or minimized the seriousness of an aviation mishap.

Eligibility. Officers O-5 and below and enlisted personnel assigned to ACC, who are not eligible for the Aviation Maintenance Safety Award.

Selection Criteria. Individuals who display skill and ingenuity beyond that which is usually expected of those with similar training and experience may be selected for superior performance in mishap prevention or a one-time act in averting or minimizing the seriousness of an aviation mishap.

(ACC Flight Line Safety Award, continued)

Nomination Procedures. Each NAF and DRU may nominate one or more individuals, but no more than four. The narrative justification should provide the “what, when, why, and how” the nominees’ actions averted a mishap, prevented the loss of life, or saved valuable AF resources. Include type of aircraft, if applicable. A nomination for this award must be submitted using the most current AF Form 1206, narrative format, 10 lines minimum.

ACC Pilot Safety Award

Purpose. This award recognizes outstanding airmanship by a pilot.

Eligibility. Individuals permanently assigned to ACC.

Selection Criteria. A pilot must show extraordinary skill, alertness, ingenuity, or proficiency in averting or minimizing the seriousness of an aviation mishap or emergency, e.g., mechanical difficulty or environmental factors beyond the nominee’s control.

Nomination Procedures. Each NAF and DRU may nominate a single individual – no crew submissions – even if more than one member (for example, in another aircraft) contributed to resolving an emergency. Include the type of aircraft flown. A nomination for this award must be submitted using the most current AF Form 1206, narrative format, 10 lines minimum.

ACC Safety Career Professional of the Quarter

Purpose. This award recognizes an individual in the occupational safety career field for sustained superior performance in occupational safety.

Eligibility. Individuals permanently assigned to ACC.

Selection Criteria. The nominee must have contributed to occupational safety through sustained superior performance and achievement. The board considers job knowledge, performance, and safety innovations.

Nomination Procedures. Each NAF and DRU may nominate one individual to substantiate sustained superior performance throughout the quarter. Members who prevent or mitigate a mishap caused by their own misdeeds, lack of judgment, or excessive risk-taking are not eligible for an award. An individual who has been involved in a mishap may not be nominated unless the investigation’s final message has been released. If the final message is not released before the award submission deadline, notification must be provided, stating that investigation board(s) are not likely to find the individual causal. If this is not feasible, the nomination may be submitted the following quarter if it includes a statement as to the reason for delay. A nomination for this award must be submitted using the most current AF Form 1206, narrative format, 10 lines minimum.

ACC Explosives Safety Award

Purpose. This award recognizes one or more individuals who have made an exceptional contribution to explosives safety through a one-time act.

(ACC Explosives Safety Award, continued)

Eligibility. Individuals permanently assigned to ACC.

Selection Criteria. Individual(s) must have displayed skill and ingenuity beyond that usually expected with similar training and experience during an emergency or unusual situation, or when their foresight and prompt decisive actions resulted in the detection and elimination of a potentially serious or costly explosives mishap.

Nomination Procedures. Each NAF and DRU may submit one nomination. The narrative justification should provide the “what, when, why, and how” the nominees’ actions averted a mishap, prevented a loss of life, or saved valuable Air Force resources. A nomination for this award must be submitted using the most current AF Form 1206, narrative format, 10 lines minimum.

ACC Weapons Safety Professional Award

Purpose. This award recognizes Weapons Safety Managers (WSMs) who make an exceptional contribution to the weapons safety mishap prevention program through sustained performance and achievement.

Eligibility. WSMs permanently assigned to ACC.

Selection Criteria. The nominee(s) must have displayed skill and ingenuity beyond normal levels of performance to develop and/or implement policies, programs, or ideas that enhance the quality and effectiveness of the weapons safety mishap prevention program.

Nomination Procedures. Each NAF and DRU may submit one nomination. The justification should include a concise description of specific achievements, how they were accomplished, and how they contributed to safety. A nomination for this award must be submitted using the most current AF Form 1206, narrative format, 10 lines minimum.

ACC Unit Safety Award

Purpose. This award recognizes a unit for sustained superior performance or a one-time act in preventing a mishap.

Eligibility. ACC units, squadron level and below.

Selection Criteria. The unit must identify significant contributions to mishap prevention. Nominations will be considered in any discipline and in all categories: flight, occupational, and weapons safety; maintenance; custodial; medical; operations; information systems; etc.

Nomination Procedures. Each NAF and DRU may nominate one unit. The narrative justification should provide the “what, when, why, and how” the unit’s actions averted a mishap, prevented a loss of life, or saved valuable Air Force resources. A nomination for this award must be submitted using the most current AF Form 1206, narrative format, 10 lines minimum.

ACC Unit Safety Representative Award

Purpose. This award recognizes a unit safety representative for sustained superior performance or a one-time act in preventing a mishap.

Eligibility. Unit Safety Representatives, Additional duty Weapons Safety Representatives, and Squadron Assigned Flight Safety Officers permanently assigned to ACC.

Selection Criteria. Submissions must identify significant contributions to mishap prevention. Nominations will be considered in any discipline, and in all categories of safety: flight, occupational, and weapons.

Nomination Procedures. Each NAF and DRU may nominate one unit representative per discipline. The narrative justification should provide the “what, when, why, and how” the unit’s actions averted a mishap, prevented a loss of life, or saved valuable Air Force resources. This award must be submitted using the most current AF Form 1206. Nominations must be submitted in narrative format, 10 lines minimum.

ACC ANNUAL SAFETY AWARDS

(Winners of ACC Safety Awards marked with an asterisk will advance to the Department of the Air Force-level safety awards competition.)

ACC Aircrew Award*

Purpose. This award recognizes at least two total force aircrew members and a maximum of one entire aircrew/flight in averting or minimizing the seriousness of an aircraft emergency.

Eligibility. ACC assigned aircrew/flight, or at least two individual members of an aircrew. Individual aircrew members may not receive this award and the ACC Pilot Award for the same event.

Selection Criteria. The aircrew/flight or aircrew members must have shown extraordinary skill, alertness, ingenuity, or proficiency in averting or minimizing the seriousness of an aviation mishap during flight or intent for flight. Each aircrew member nominated must have contributed to resolution of the emergency. The awards board considers the following:

- The seriousness of the incident, how well the aircrew members worked together to successfully cope with the emergency, and how much corrective action was required.
- The emergency must have resulted from any of these situations:
 - Mechanical difficulty while inflight or on the ground.
 - A significant incident that could have resulted in serious injury, loss of life, or loss of the aircraft.
 - Actions by other persons.
 - Environmental factors beyond the nominees' control.

Nomination Procedures. Each NAF and DRU may submit an aircrew/flight or at least two individuals of an aircrew. Only Members who were directly involved in preventing or mitigating the mishap will be considered for the award. Members or teams who prevent or mitigate a mishap that was caused by their own misdeeds, lack of judgment, or excessive risk-taking are not eligible for the award. An individual who has been involved in a mishap may not be nominated unless the final message of the investigation has been released. If the final message is not released before the award submission deadline, notification must be provided, stating that investigation board(s) are not likely to find the individual causal. If this is not feasible, the nomination may be submitted the following quarter if it includes a statement as to the reason for delay. The nomination must include the aircrew's/flight's organization, name, rank, duty assignment, date of the event and type of aircraft. The description must include enough detailed information to enable the awards board to evaluate both the emergency and the corrective action taken by each aircrew/flight member. The nomination for this award must be submitted in narrative format using the most current AF Form 1206, up to the entire front side of the form. Page Two (back) of the Form 1206 may be used to list acronyms (optional) or the names of crew members (required). See the latest version of the Air Force Safety Awards Guide for further nomination procedures.

Air Force Level Equivalent. The Aircrew/Flight selected will compete as the ACC nominee for the Chief of Staff of the Air Force Aircrew of Distinction Award.

ACC Pilot Award*

Purpose. This award recognizes outstanding airmanship by a pilot in averting or minimizing the damages to aircraft or injury to personnel during an inflight emergency.

Eligibility. ACC-assigned pilots.

(ACC Pilot Award, continued)

Selection Criteria. The pilot must show extraordinary skill, alertness, ingenuity, or proficiency in averting or minimizing the seriousness of an aviation mishap during flight or intent for flight. The awards board considers the following:

- The seriousness of the incident, how well the pilot successfully coped with the emergency, and how much corrective action was required.
- The emergency must have resulted from any of these situations:
 - Mechanical difficulty while inflight or on the ground.
 - A significant incident that could have resulted in serious injury, loss of life, or loss of the aircraft.
 - Actions by other persons.
 - Environmental factors beyond the nominee's control.

Nomination Procedures. Each NAF and DRU may submit one nomination. Pilots who prevent or mitigate a mishap caused by their own misdeeds, lack of judgement, or excessive risk-taking are not eligible for this award. An individual who has been involved in a mishap may not be nominated unless the final message of the investigation has been released. If the final message is not released before the award submission deadline, notification must be provided, stating that investigation board(s) are not likely to find the individual causal. If this is not feasible, the nomination may be submitted the following quarter if it includes a statement as to the reason for delay. The nomination must include the pilot's organization, name, rank, duty assignment, date of the event, and type of aircraft. The nomination also must include a description that provides enough detailed information to enable the awards board to evaluate both the emergency and the corrective actions of the pilot fully. The nomination for this award must be submitted in narrative format using the most current AF Form 1206, up to the entire front side of the form. Page Two (back) of the Form 1206 may be used to list acronyms (optional). See the latest version of the Air Force Safety Awards Guide for further nomination procedures.

Air Force Level Equivalent. The winner of this category will compete for the Koren Kolligian, Jr. Trophy.

ACC Aviation Maintenance Safety Award*

Purpose. This award recognizes a total force individual or team who significantly contributed to aviation maintenance safety.

Eligibility. Military and civilian personnel assigned to ACC.

Selection Criteria. The military or civilian individual or team must have supported, directly or indirectly, aircraft sortie generation, and significantly contributed to aviation maintenance safety. Nominees must possess a record of violation-free performance through the quality assurance and/or organizational safety office. The awards board considers the following:

- Effective maintenance resource management concepts, applications, and successes.
- Contributions to mishap and incident investigations.
- Incorporation of risk management principles and techniques.
- Credible technical order changes, hazard reports, product quality deficiency reports, or material improvements that contribute to aviation maintenance safety and/or safety of flight.
- Development or improvement of a program, process, or mechanism that significantly contributed to aviation maintenance safety and/or safety of flight.

(ACC Aviation Maintenance Safety Award, continued)

Nomination Procedures. Each NAF and DRU may nominate one individual or team. An individual who has been involved in a mishap should not be nominated unless the Air Force Chief of Safety has approved the Memorandum of Final Evaluation (MOFE), and the individual's actions were not identified as causal. When a MOFE is not conducted, acceptance of the final message will meet the criteria. The nomination must include the individual's name, rank, duty title, and organization. The nomination of a team must include the names, ranks, duty titles, and organizations of all the individuals on the team. The description must include enough detailed information to enable the awards board to evaluate the impact of the actions of the individual or team. The nomination for this award must be submitted in Performance Statement format using the most current AF Form 1206, thirty-six (36) lines maximum, including headers. A list of acronyms (optional) or the names of members of a crew/team/group (required) will not count toward this limit. See the latest version of the Air Force Safety Awards Guide for further nomination procedures.

Air Force Level Equivalent. The individual or team selected will compete as the ACC nominee for the Department of the Air Force Chief of Safety Aviation Maintenance Safety Award.

ACC Flight Line Safety Achievement Award

Purpose. This award recognizes an individual or team whose exceptional achievements have enhanced mishap prevention and minimized mishaps.

Eligibility. Officers O-5 and below, and enlisted personnel assigned to ACC, who are not eligible for the Aviation Maintenance Safety Award.

Selection Criteria. The nominee(s) must have displayed skill and ingenuity beyond that usually expected with similar training and experience. The individual or team may be selected for superior performance or a one-time act in enhancing mishap prevention or minimizing mishaps.

Nomination Procedures. Each NAF and DRU may submit one nomination. The justification should include a concise description of specific achievements, how they were accomplished, and how they contributed to safety. The nomination for this award must be submitted in Performance Statement format using the most current AF Form 1206, thirty-six (36) lines maximum, including headers. A list of acronyms (optional) or the names of members of a crew/team/group (required) will not count toward this limit.

ACC Achievement Award for Occupational Safety*

Purpose. This award recognizes the most effective installation-level, FOA, and DRU occupational safety programs.

Eligibility. ACC organizations at the installation level, with safety staffs that have occupational safety programs staffed by qualified 1S0X1 or GS-0018/0803 personnel, and that did not experience a Class A or B on-duty mishap during the fiscal year, are eligible. Organizations that experienced on-duty Class A or B mishaps that resulted from factors outside the organizations' control—as determined by the awards board—are eligible. The nomination package must include a description of why the organization should be considered.

Selection Criteria. The awards board considers the following:

- Occupational safety performance records and achievements.

(ACC Achievement Award for Occupational Safety, continued)

- Complexity and types of mission tasks, including unusual hazards, environmental and occupational working conditions, and special exercises or deployments.
- Outstanding feats, including awards received for accomplishments relating to personnel and material preservation.
- Educational and publicity material developed for Air Force or MAJCOM, DRU, and FOA publications.
- Safety program management as measured by mishap experience and assessments of the unit by a higher organizational element.
- Efforts by the organization in furthering risk management integration and sustainment.
- Specific traffic safety program contributions benefiting the military and/or civilian communities.
- Contributions of the organization to the overall Air Force mishap prevention program.

Nomination Procedures. Each NAF and DRU may submit one nomination per category. The five categories are as follows:

- **Category I:** Large Operations/Industrial Organization. An organization (wing/delta or wing/delta equivalent, or higher) that has a primary mission of producing, maintaining, or rehabilitating military systems and equipment or has the complete operational control of the installation. This includes test centers and research and development organizations.
- **Category II:** Large/Composite Wing/Delta Organization. An organization that has three or more squadrons and 4,000 or more people assigned. The organization must be the installation host unit.
- **Category III:** Small Wing/Delta Organization. An organization that does not meet the Category I or II wing criteria. The organization must be the installation host unit.
- **Category IV:** Associate/Tenant Organization or FOA. A squadron or higher organization, including Headquarters Air Force or Space Force-level FOAs, at a location separate from the parent organization, and that has an occupational safety program independent of the host installation occupational safety program.
- **Category V:** Geographically Separated Unit (GSU) Organization. An organizational element, smaller than a Wing/Delta, geographically separated from its parent organization, and that has an occupational safety program independent of the host unit occupational safety program.

The justification should include a concise description of specific achievements, how they were accomplished, and how they contributed to safety. The nomination for this award must be submitted in Performance Statement format using the most current AF Form 1206, thirty-six (36) lines maximum, including headers. A list of acronyms (optional) will not count toward this limit. See the latest version of the Air Force Safety Awards Guide for additional information.

Air Force Level Equivalent. The winner of this category will compete for the Department of the Air Force Chief of Safety Outstanding Achievement Award for Occupational Safety.

ACC Unit Safety Representative of the Year Award

Purpose. This award recognizes an individual for significant contributions to an established unit, intermediate headquarters, major command, or Air Force occupational safety program during the fiscal year. The nominee must have been a unit safety representative for at least 10 months in ACC.

Eligibility. ACC, NAF, wing, group, and squadron occupational unit safety representatives.

(ACC Unit Safety Representative of the Year Award, continued)

Selection Criteria. The awards board considers the following:

- Duty performance.
- Innovations that reduce mishaps.
- Combined effectiveness of safety programs.
- Safety program management, direction, administration, and innovation.
- Efforts in furthering risk management implementation and integration.
- Mission and operational tasks the command's organizations perform during the award period. Include unusual hazards, environmental and occupational working conditions, and special exercises or deployments.
- Noteworthy achievements in mishap prevention in all applicable functional areas.
- Mishap experience and improvement. *Note: A record of mishap prevention spanning two or more years merits extra consideration.*

Nomination Procedures. Each NAF and DRU may submit one nomination. The nomination for this award must be submitted in Performance Statement format using the most current AF Form 1206, thirty-six (36) lines maximum, including headers. A list of acronyms (optional) will not count toward this limit.

ACC Nuclear Surety Achievement Award*

Purpose. This award recognizes a total force individual who significantly contributed to nuclear surety.

Eligibility. Military and civilian personnel permanently assigned to ACC.

Selection Criteria. The awards board considers the following:

- Outstanding achievements or contributions that enhance nuclear surety, thereby reducing the likelihood of nuclear weapon system mishaps.
- Incorporation of risk management principles and techniques.
- For weapon systems, accomplishments that affect the following:
 - Maintenance, handling, or loading quality.
 - Nuclear logistical movements.
 - Personnel reliability assurance program.
 - Weapons security.
 - Technical orders.
 - Nuclear surety inspection.
 - Education and training.
 - Operational employment.
 - Mishap investigation, reports, and analysis.

Nomination Procedures. Each NAF and DRU may submit one nomination. The justification should include a concise description of specific achievements, and how they were accomplished, and how they contributed to safety. The nomination for this award must be submitted in Performance Statement format using the most current AF Form 1206, thirty-six (36) lines maximum, including headers. A list of acronyms (optional) will not count toward this limit. See the latest version of the Air Force Safety Awards Guide for further nomination procedures.

Air Force Level Equivalent. The individual selected will compete as the ACC nominee for the Department of the Air Force Chief of Safety Nuclear Surety Award.

ACC Achievement Award for Weapons Safety*

Purpose. This award recognizes a total force individual or team who significantly contributed to weapons safety, including an individual assigned to a missile unit.

Eligibility. ACC assigned military and civilian personnel at all levels.

Selection Criteria. The awards board considers the following:

- Achievements or contributions that enhance explosives safety by reducing the likelihood of explosives mishaps.
- Accomplishments that affect the following:
 - Maintenance or handling.
 - Explosives site planning.
 - Reduction in explosives exemptions, waivers, and deviations.
 - Technical orders, local directives, etc.
 - Education and training.
 - Mishap investigation, reports, and analysis.
 - Mishap prevention or mitigation.
 - Incorporation of risk management principles and techniques.
- Contributions by the individual or team to the overall mishap prevention program.

Nomination Procedures. Each NAF and DRU may submit one nomination. The justification should include a concise description of specific achievements, how they were accomplished, and how they contributed to safety. The nomination for this award must be submitted in Performance Statement format using the most current AF Form 1206, thirty-six (36) lines maximum, including headers. A list of acronyms (optional) or the names of members of a crew/team/group (required) will not count toward this limit. See the latest version of the Air Force Safety Awards Guide for further nomination procedures.

Air Force Equivalent. The winner of this category will compete for the Department of the Air Force Chief of Safety Weapons Safety Award.

ACC Safety Special Achievement Award*

Purpose. This award recognizes an individual or organization for outstanding safety contributions or achievements.

Eligibility. NAFs, DRUs and below, officers O-6 and below, enlisted personnel and Air Force civilians.

Selection Criteria. The awards board considers special accomplishments in all areas of mishap prevention. Examples of actions worthy of consideration include the following:

- A safety investigation board member whose findings contribute to preventing future mishaps.
- A unit or individual who helped develop programs or concepts that significantly improve Air Force safety programs.
- An individual or team that completed a research project, design innovation, or system safety management, that contributes to the safety of a developing weapons system.

Nomination Procedures. Each NAF and DRU may submit one nomination. The justification should include a concise description of specific achievements, and how they were accomplished, and how they contributed to safety. The nomination for this award must be submitted in Performance Statement format using the most current AF Form 1206, thirty-six (36) lines maximum, including headers. A list of acronyms

(ACC Safety Special Achievement Award, continued)

(optional) will not count toward this limit. See the latest version of the Air Force Safety Awards Guide for further nomination procedures.

Air Force Level Equivalent. The winner of this category will compete for the Department of the Air Force Chief of Safety Special Achievement Award.

ACC Safety Civilian Professional of the Year Award*

Purpose. This award recognizes an individual in the occupational safety career field for outstanding contributions to the Air Force Safety Program.

Eligibility. All total force civilian career safety professionals (Occupational Series GS-0017/0018/0019/0803/1815/1825 occupational series) and local national civilians working in full time safety positions for the United States Air Force are eligible.

Selection Criteria. The awards board considers the following:

- Accomplishments and innovations the nominee developed that resulted in reduced mishaps, or that increased the effectiveness of the mishap prevention program.
- Incorporation of risk management principles and techniques.
- Participation and recognition in local, national, and/or international safety agencies outside the Air Force.
- Contributions to mishap and incident investigations.
- Efforts at including local agencies in Air Force safety programs.
- Contributions to safety publications.

Nomination Procedures. Each NAF and DRU may submit one nomination. The justification should include a concise description of specific achievements, and how they were accomplished, and how they contributed to safety. The nomination for this award must be submitted in Performance Statement format using the most current AF Form 1206, thirty-six (36) lines maximum, including headers. A list of acronyms (optional) will not count toward this limit. See the latest version of the Air Force Safety Awards Guide for further nomination procedures.

Air Force Level Equivalent. The winner of this category will compete for the Department of the Air Force Safety Civilian Professional of the Year Award.

ACC Safety Noncommissioned Officer of the Year Award*

Purpose. This award recognizes a total force staff sergeant or technical sergeant in the safety community for outstanding contributions to Air Force safety. All members who perform safety duties, either part time or full time, are eligible.

Eligibility. All total force staff sergeants or technical sergeants in the safety community who perform safety duties, either part time or full time.

(ACC Safety Noncommissioned Officer of the Year Award, continued)

Selection Criteria. The annual awards board considers the following:

- Accomplishments and innovations the nominee developed that resulted in reduced mishaps, or that increased the effectiveness of the mishap prevention program.
- Incorporation of risk management principles and techniques.
- Participation and recognition in local, national, and/or international safety agencies outside the Air Force.
- Contributions to mishap and incident investigations.
- Efforts at including local agencies in Air Force safety programs.
- Contributions to safety publications.

Nomination Procedures. Each NAF and DRU may submit one nomination. The justification should include a concise description of specific achievements, how they were accomplished, and how they contributed to safety. The nomination for this award must be submitted in Performance Statement format using the most current AF Form 1206, thirty-six (36) lines maximum, including headers. A list of acronyms (optional) will not count toward this limit. See the latest version of the Air Force Safety Awards Guide for further nomination procedures.

Air Force Level Equivalent. The winner of this category will compete for the Department of the Air Force Safety Noncommissioned Officer of the Year Award.

ACC Safety Senior Noncommissioned Officer of the Year Award*

Purpose. This award recognizes a total force master sergeant or senior master sergeant in the safety community for outstanding contributions to Air Force safety. All members who perform safety duties, either part time or full time, are eligible.

Eligibility. All total force master sergeants or senior master sergeants in the safety community who perform safety duties, either part time or full time.

Selection Criteria. The annual awards board considers the following:

- Accomplishments and innovations the nominee developed that resulted in reduced mishaps, or that increased the effectiveness of the mishap prevention program.
- Incorporation of risk management principles and techniques.
- Participation and recognition in local, national, and/or international safety agencies outside the Air Force.
- Contributions to mishap and incident investigations.
- Efforts at including local agencies in Air Force safety programs.
- Contributions to safety publications.

Nomination Procedures. Each NAF and DRU may submit one nomination. The justification should include a concise description of the nominee's specific achievements, how they were accomplished, and contributed to safety. The nomination for this award must be submitted in Performance Statement format using the most current AF Form 1206, thirty-six (36) lines maximum, including headers. A list of acronyms (optional) will not count toward this limit. See the latest version of the Air Force Safety Awards Guide for further nomination procedures.

Air Force Level Equivalent. The winner of this category will compete for the Department of the Air Force Safety Senior Noncommissioned Officer of the Year Award.

ACC Safety Officer of the Year Award*

Purpose. This award recognizes a total force officer O-6 or below in the safety community for outstanding contributions to Air Force safety. All members who perform safety duties, either part-time or full-time, are eligible.

Eligibility. All total force officers O-6 and below in the safety community who perform safety duties, either part time or full time.

Selection Criteria. The annual awards board considers the following:

- Accomplishments and innovations the nominee developed that resulted in reduced mishaps, or that increased the effectiveness of the mishap prevention program.
- Incorporation of risk management principles and techniques.
- Participation recognition in local, national, and/or international safety agencies outside the Air Force.
- Contributions to mishap and incident investigations.
- Efforts at including local agencies in Air Force safety programs.
- Contributions to safety publications.

Nomination Procedures. Each NAF and DRU may submit one nomination. The justification should include a concise description of the nominee's specific achievements, how they were accomplished, and contributed to safety. The nomination for this award must be submitted in Performance Statement format using the most current AF Form 1206, thirty-six (36) lines maximum, including headers. A list of acronyms (optional) will not count toward this limit. See the latest version of the Air Force Safety Awards Guide for further nomination procedures.

Air Force Level Equivalent. The winner of this category will compete for the Department of the Air Force Safety Officer of the Year Award.

ACC Commander's Award for Safety

Purpose. This award recognizes the NAF or DRU that best promotes mishap prevention.

Eligibility. ACC NAFs, DRUs, and FOAs.

Selection Criteria. The awards board considers achievements in education, publicity, awards, and proactive efforts to include both on and off-duty mishap prevention in all applicable safety disciplines.

Nomination Procedures. Each NAF and DRU may submit one nomination. The justification should include a concise description of the nominee's specific achievements, how they were accomplished, and contributed to safety. The nomination for this award must be submitted in Performance Statement format using the most current AF Form 1206, thirty-six (36) lines maximum, including headers. A list of acronyms (optional) will not count toward this limit. See the latest version of the Air Force Safety Awards Guide for further nomination procedures.

ACC Wing Chief of Safety of the Year Award

Purpose. This award recognizes a wing chief of safety for significant contributions to unit, intermediate headquarters, ACC, or Air Force mishap prevention programs.

Eligibility. ACC wing chiefs of safety, excluding those at the NAF/DRU level.

Selection Criteria. The awards board considers the following:

- Alleviation of critical or recurring safety problems.
- Development or enhancement of methods that improve safety programs.
- Mishap investigation and reporting.
- Creating and administering safety initiatives.

Nomination Procedures. Each NAF and DRU may submit one nomination. The justification should include a concise description of the nominee's specific achievements, how they were accomplished, and contributed to safety. The nomination for this award must be submitted in Performance Statement format using the most current AF Form 1206, thirty-six (36) lines maximum, including headers. A list of acronyms (optional) will not count toward this limit. See the latest version of the Air Force Safety Awards Guide for further nomination procedures.

ACC Wing Safety Program of the Year Award

Purpose. This award recognizes a wing/group/sector safety office for the most effective overall safety program.

Eligibility. DRU/wing/group safety offices assigned to ACC for at least one fiscal year.

Selection Criteria. The awards board considers achievements in all assigned safety disciplines, to include both on- and off-duty mishap prevention. Other considerations include the following:

- IG inspections.
- Training.
- Motorcycle programs.
- Thoroughness of mishap investigations.
- Quality of recommendations to prevent recurrence of mishaps.
- Special program or initiatives which enhanced local, NAF, DRU, and MAJCOM mishap prevention programs.
- Overall quality of local safety program.
- Leadership and participation in community safety education mishap prevention program.
- Efforts to integrate the culture of safety as a vital part of the unit attitude.

Nomination Procedures. Each NAF and DRU may submit one nomination. The justification should include a concise description of specific achievements, how they were accomplished, and how they contributed to safety. The nomination for this award must be submitted in Performance Statement format using the most current AF Form 1206, thirty-six (36) lines maximum, including headers. A list of acronyms (optional) will not count toward this limit. See the latest version of the Air Force Safety Awards Guide for further nomination procedures.

WELL DONE AWARDS

Aviation/Occupational/Weapons Safety Well Done Award

Purpose. A Well Done Award recognizes an Air Force member, officer O-6 and below, enlisted, Department of the Air Force civilian, Non-Appropriated Funds civilian, or federal employee, who supports Air Force operations for a one-time outstanding act or significant achievement in support of mishap prevention.

These awards are not intended for heroic acts that fall within an individual's primary duties (i.e., a fireman putting out a fire), or other acts within a member's normal duties, (i.e., an occupational safety manager identifying a hazard).

Well Done Awards recognize a one-time act or achievement, not sustained performance over a given calendar period.

Well Done awards recognize an individual, or members of a small team, group, or crew.

Selection Criteria. The nominee must have demonstrated above-and-beyond skill or ingenuity that prevented or reduced the loss of life, injury, aircraft, or other property damage. The skill or ingenuity must be above that expected of personnel with like training and experience in a like situation. Examples of other actions worthy of consideration include, but are not limited to, the following:

- Development and implementation of a special program or course that improves the effectiveness of aviation, occupational, or weapons operations.
- Development of an innovative safety program or specific aviation, occupational, or weapons mishap prevention activity that was adapted for use at wing level or higher.
- Providing a significant specific contribution to the resolution of an unusual or difficult safety hazard or working condition.

Nomination Procedures. Any person other than the nominee may submit a nomination to the applicable NAF or DRU safety office. The safety office will determine if the nomination meets the selection criteria above. If approved, the principal safety officer will provide an endorsement, and email the nomination package to the ACC/SEM for review (acc.sem@us.af.mil).

When nominating a group, a separate package must be submitted for each individual. Each Form 1206 must clearly state the specific accomplishments, actions, and/or contributions of the individual nominee.

Nominations must be received by ACC/SEM within six months of the event or accomplishment. If a related mishap is under investigation longer than six months, the nomination may be submitted up to one month after the investigation's final message and Memorandum of Final Evaluation have been released and accepted by the Air Force Safety Center.

The nomination package must include the following:

- AF Form 1206, Nomination for Award, in narrative format, up to the entire front page. Page Two (back) of the Form 1206 may be used to list acronyms (optional) and names of members of team/crew/group (required). (See attachment 4 in Air Force Awards Guide for example.)
- An unclassified description of the accomplishment or actions. The nomination must state the "who, what, when, where, why, and how" the nominee mitigated or prevented a potential serious mishap. If the nomination is for a specific act, include detailed and factual information about the severity of the incident and the nominee's actions.

(Aviation/Occupational/Weapons Safety Well Done Award, continued)

- Endorsement from wing commander.
- Award Citation, utilizing the following format (An example appears on the following page.):
 - Page size is 8.5" X 11", landscape orientation
 - Margins are 1.5" top, bottom, and both sides
 - Font is Times New Roman, 12 point
 - Body Text should be justified
 - Heading is centered, double-spaced, and all caps

CITATION TO ACCOMPANY THE AWARD OF
THE AIR COMBAT COMMAND AVIATION SAFETY
WELL DONE AWARD

TO

MAJOR DON N. SMITH

The Air Combat Command Aviation Safety Well Done Award is presented to Major John S. Doe, XX Squadron, XXXX Air Force Base, State. On XX MONTH 20XX, Major Smith led a cross-country flight to return a highly-modified XXXX aircraft from XXXX Air Force Base, State, to XXXX Air Force Base, State. After nearly three hours of flying, Major Doe's aircraft suffered a catastrophic event; the tail rotor pitch control link separated from the rod, leaving the crew with limited tail rotor authority. Major Doe and his copilot performed controllability checks to ascertain the aircraft's airworthiness. During this time, his special mission aviator confirmed instrument readings and visually checked the tail rotor. Based upon the controllability checks and crew inputs, Major Doe elected to continue to XXXX Air Force Base, State, in lieu of performing a precautionary landing in the middle of the State terrain. On short final, Major Doe felt the aircraft require more yaw control than normal. Immediately, he changed from an approach to a hover to an approach to a roll-on landing, thus reducing the tail rotor power needed. This prevented the aircraft from entering an unstoppable clockwise rotation and subsequent crash. Major Doe's quick and sound decision-making made possible the safe recovery a 40-million-dollar helicopter with five souls on board. The safety awareness, expert flying skill, and superb risk management reflect great credit upon Major Doe, Air Combat Command, and the United States Air Force.